

JO ELLEN DARDICK LEWIS

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EDUCATION **Georgetown University Law Center**, Washington, D.C.
J.D., May 1986

Honors: Executive Editor - American Criminal Law Review
Dean's Award for Service to GULC (1986)

University of Missouri, Columbia, Missouri
M.Ed., Special Education, August 1979
B.S.Ed., Special Education, *cum laude*, 1978

Honors: Dean's Honor List
Graduate Teaching Assistantship

BAR MEMBERSHIP District of Columbia, Maryland and Missouri

SPECIALTY DESIGNATIONS AND AWARDS:

Recipient – Fulbright Senior Scholar Grant
Fudan University School of Law – Shanghai, China

Reviewer - Fulbright Scholar Applications – 2017-2019
Council for International Exchange of Scholars

Certificate – Women's Leadership Forum
Washington University in St. Louis – Olin Business School

PUBLICATIONS

June 2017 Telling Your Story: A Step-by-Step Guide to Drafting Persuasive
Legal Resumes and Cover Letters, Carolina Academic Press

June 2010 *Legal Writing Programs in Korean Law Schools: Possible Structures
and Resources*, 10 J. KOREAN LAW 381 (2010)

December 2009 *Developing and Implementing Effective Legal Writing Programs in
Korean Law Schools*, 9 J. KOREAN LAW 125 (2009)

TEACHING AND ADMINISTRATIVE EXPERIENCE

1995 - Present **Washington University School of Law**, St. Louis, MO
**Professor of Practice (current) and Director of Legal Practice
Program (until January 2023).** Revised Legal Practice (LP) (legal
writing) program. Developed and analyzed on-line survey to measure
effectiveness of program. Hired, trained and evaluated full-time
Professors of Practice and part-time instructors to teach LP. Coordinate
with research professors to develop research component of program.
Coordinate programs with Career Services Office, Student Services and
the Writing Center for the benefit of first year law students.

Courses taught: Legal Practice I and II; Introduction to United States Law – Legal Writing; Advanced Legal Writing; Real Estate Practice and Drafting; and Wiley Rutledge Moot Court.

Summers 2014,
2012, 2009, 2006,
and 2005

Aoyama Gakuin University – Law School, Tokyo, Japan
Visiting Professor - Special Lecture in Modern Law: Current Topics in, and Fundamental Principles of, United States Law

Invited to teach graduate and undergraduate law courses.

Courses taught: Contracts, Torts, American Judicial System, Business Regulation and Contractual Disputes, Objective and Persuasive Legal Analysis using State and Federal Law, U.S. Real Estate Transactions, Tax Implications of U.S. Real Estate Transactions.

April-May 2010

Fulbright Senior Scholar - Fudan University School of Law, Shanghai, China

Invited to teach Global English to PhD and LLM law students and Intentional Torts to undergraduate law students. Graduate courses focused on communication with U.S. lawyers on behalf of Chinese clients doing business in the U.S.

Summer 2009

Seoul National University – School of Law, Seoul, South Korea
Korean Association of Law Schools

Workshop: Invited to present a three-day workshop for Deans and faculty from South Korean law schools on developing and implementing effective legal writing programs.

Summer 2008

Lectures: Process Oriented Approach to Teaching Legal Research, Analysis and Writing

Invited to give a series of lectures to faculty of South Korean law schools, including Seoul National University School of Law, on how to develop and teach legal analysis and legal writing courses to law students.

Fall 2008

Universade Catolica Portuguesa – School of Law, Lisbon, Portugal

Faculty – LL.M. Catolica Advanced Master of Laws
International Business Law – Competition Law
Global Legal Studies – Masters of Law

Lawyering Skills I – English Legal Writing

Lawyering Skills II – Legal Research - United States Law

Invited to teach in LL.M. programs to practicing attorneys and graduate law students. Developed and taught courses designed to enhance international lawyers' understanding of United States law to assist such lawyers in communicating with U.S. lawyers regarding legal issues affecting clients doing business in the United States.

SELECTED PRESENTATIONS AND PROFESSIONAL ACTIVITIES

- June – August 2022 **Participant** - Global Skills Virtual Workshop Series: Legal Education in a Time of War
- Session 1: What the GLS Community Can Learn from Our Ukrainian Colleagues and How We Can Support Them
 - Session 2: Building Bridges
 - Session 3: Reflecting on Current Results and Building Institutional Bridges
- July 2022 **Panelist** (Virtual Contributor) – “Building an International Community in Your Legal Writing Class: Benefits and Strategies” – Legal Writing Institute Biennial Conference hosted by Georgetown Law
- February 2021 **Facilitator** - **Global Gatherings – Getting the Conversation Started and Keeping it Going** – Hosted by the Global Legal Skills Committee of the Legal Writing Institute
- September 2022,
January 2021
August 2020 **Presenter** – “**Best Practices in Legal Writing and Other Professional Communication**” – Private National Law Firm - St. Louis, MO
- September 2019 **Presenter** – **Central States Area Legal Writing Conference hosted by UIC – John Marshall School of Law**
Presentation: “Collaboration with Your University Writing Center”
- August 2019
August 2018 **Undergraduate Common Reading Program – Washington University Freshman Orientation** - Faculty Discussion Leader for freshman and Resident Assistants for *Hate – Why We Should Resist it With Free Speech, Not Censorship* by Nadine Strossen and *Balzac and the Little Chinese Seamstress* by Dai Sijie
- September 2017 **ABA Section on Commercial Litigation Roundtable (Webinar)**
Panelist: “Taking Control of Your Professional Life”
- July 2017 **Association of Legal Writing Directors Biennial Conference – Hosted by University of Minnesota Law School, Minneapolis, MN**
Presentation: “Celebrating Diversity by Encouraging Students to Discover, Highlight, and Share Their Uniqueness”
Panelist: “Collaboration between Legal Writing and Other Law Departments”
- May 2014 **Global Legal Skills IX – Hosted by University of Verona Law School, Verona, Italy**
Presentation – “Teaching and Learning from Today’s Teachers and Tomorrow’s Learners: Lessons from Around the Globe”

- June 2012 **Waseda University Institute of Clinical Legal Education – Waseda University Law School, Tokyo, Japan**
 “Clinical Legal Education: Training Future Practitioners”
- February 2010 **Global Legal Skills Conference V – Facultad Libre de Derecho de Monterrey – Monterrey, Mexico**
 “Teaching Legal Skills to International Faculty and Students”
- July 2009 **Korea University – School of Law
 Seoul, South Korea**
 “Clinical Legal Education: Developing and Implementing Clinical Education Programs”
- July 2009 **Waseda University – Graduate School of Law
 Tokyo, Japan**
 “Teaching Students the Skill of Oral Presentation of Research Results: A Renewed Emphasis in American Law Schools”

LEGAL EXPERIENCE

- 1997 - 2022 **Law Office of Jo Ellen D. Lewis, Esquire, St. Louis, MO**
Solo Practitioner. Practice focused on high-end residential and commercial real estate development, purchase and sale, lease and finance.
- 1988 - 1994 **Tucker, Flyer & Lewis, Washington, D.C.**
Senior Associate. Sophisticated commercial real estate and general business practice.
- 1986 - 1988 **Morrison & Foerster, Washington, D.C.**
Associate. Sophisticated commercial real estate, corporate transactional and financial services practice.

SELECTED PROFESSIONAL AND COMMUNITY APPOINTMENTS AND ASSOCIATIONS

Chair – Global Gatherings Sub-Committee of the Global Skills Committee – Legal Writing Institute (2020 – 2022)

Member – Global Skills Committee – Legal Writing Institute (2020 - 2022 and 2010-2012)

Faculty Associate – Village East, Washington University in St. Louis (2018-2020)

Volunteer Professional Development Consultant for Veterans – Patriot Training Foundation (2016 – present)